

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634
REGULAR MEETING
Tuesday July 3, 2018 7:00 a.m.
General Brown Room - Jr./Sr. High School

MINUTES

MEMBERS PRESENT: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PRESENT: Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Assistant Superintendent; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Debra L. Bennett, District Clerk

REGULAR MEETING commenced immediately following the Organizational Meeting

APPROVAL OF AGENDA

Motion for approval was made by Brien Spooner, and seconded by Albert Romano, with motion approved 7-0.

PRESENTATIONS - None at this time.

PUBLIC COMMENT - No requests at this time.

CONSENT AGENDA

Motion for approval was made by Daniel Dupee, and seconded by Jamie Lee, with motion approved 7-0.

1. Approval of Minutes as listed:
 - June 11, 2018 - Regular Meeting
 - June 14, 2018 - Special Meeting
2. Approval of Building and Grounds Requests as listed:
 - None at this time
3. Approval of Conferences and Workshops as listed:
 - Rebecca Flath - Jefferson-Lewis Healthcare Clerk Meeting - JLBOCES - June 27, 2018
4. Approval of Conferences and Workshops as per *My Learning Plan* Report 6/28/2018
5. Approval of Financial Reports / Warrants for May 2018

BOARD MEMBER REPORTS / STAFF MEMBER REPORTS / PRESENTATIONS

1. Comments / Information from Board Members - none
2. Staff Member Reports - none
3. Staff Member Presentations - none

ITEMS FOR BOARD INFORMATION / DISCUSSION

1. Board Information - 22 student workers have been hired for summer 2018
2. Board Information - 99th Annual NYSSBA Convention & Education Expo - October 26 & 27, 2018 - New York City: Discussion regarding Board attendance and associated costs of convention/lodging/transportation.

ITEMS FOR BOARD DISCUSSION / ACTION

1. Board Action - Approval is requested for Brendan Eyestone to participate with the Watertown City School District - Boys Varsity Swim Team, as an independent swimmer for the 2018-2019 season, contingent upon the parents signing a statement releasing the General Brown Central School District from all liability, transportation and equipment costs, and any other fees where applicable.

Motion for approval was made by Jamie Lee, and seconded by Albert Romano, with motion approved 7-0.

- Board Action - Approval of the following pay rates for Substitute Instructional Staff, effective September 1, 2018
Motion for approval was made by Daniel Dupee, and seconded by Kelly Milkowich, with motion approved 7-0.

| Substitute Instructional Positions | Daily Rate of Pay |
|------------------------------------|-------------------|
| Teacher-Non Certified | \$80 |
| Teacher-Bachelor's/Non-Certified | \$90 |
| Teacher-Certified | \$95 |

- Board Action - Approval of Jefferson-Lewis School Boards Association dues for the period of July 1, 2018 to June 30, 2019 - \$370, based on current enrollment. (2017-2018: \$370)
Motion for approval was made by Daniel Dupee, and seconded by Kelly Milkowich, with motion approved 7-0.
- Board Action - Election of delegate and alternate members for the Executive Committee and Legislative Representative of Jefferson-Lewis School Boards Association for the 2018-2019 school year. (2017-2018: Sandra Klindt as Delegate/Legislative Representative and Brien Spooner as Alternate)

Motion was made to approve **Albert Romano** as **Delegate and Legislative Representative** by Brian Spooner, seconded by Daniel Dupee - Motion approved 7-0

Motion was made to approve **Sandra Klindt** as **Alternate** by Brien Spooner, seconded by Kelly Milkowich - Motion approved 7-0

- Board Action - Approval of **Committee on Special Education Reports**
Motion for approval was made by Brien Spooner, and seconded by Daniel Dupee, with motion approved 7-0.

ITEMS FOR BOARD ACTION - PERSONNEL

Motion for approval was made by Albert Romano, and seconded by Kelly Milkowich, with motion approved 7-0.

- Retirements as listed: none at this time
- Resignations as listed:

| Name | Position | Effective Date |
|---------------|------------------------------|-----------------|
| Kylee Monroe | Director of Student Services | June 30, 2018 |
| Daniel Mincer | Science Teacher | August 28, 2018 |

- Appointments as listed:

| Name | Position | Annual Salary / Rate of Pay | Probationary or Tenure Track Appt. (if applicable) | Effective Date |
|----------------------|------------------------|---------------------------------|--|-------------------|
| Jessica L. Cupernall | Occupational Therapist | \$45,078 annually | Provisional appointment | September 1, 2018 |
| Matthew J. Fiske | English 7-12 Teacher | \$48,370 annually-Step 5 (B+27) | 3-Year Probationary Tenure Appointment | September 1, 2018 |

ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE (motion required)

- FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Jessica L. Cupernall** - Occupational Therapist
- **Matthew J. Fiske** - Teacher

Motion for approval was made by Jamie Lee, and seconded by Daniel Dupee, with motion approved 7-0.

SUPERINTENDENT’S REPORTS

- Assistant Superintendent Report - Mrs. Smith reported that the construction project is well underway across the District. She also shared that our Bond Anticipation Note for \$5,000,000 was issued on June 26th.
- Superintendent Report - Mrs. Case shared that the Leadership Team has been assessing their current needs. She also shared information regarding the national conference she just attended focusing on equity.

CORRESPONDENCE & UPCOMING EVENTS (as provided)

ITEMS FOR NEXT MEETING

1. **Monday August 13, 2018** - The Regular Meeting will begin at 5:30 p.m. in the General Brown Room
 - There will be a Board/Leadership retreat immediately following the August meeting.

ADJOURNMENT OF MEETING

There being no further business or discussion, a motion is requested to adjourn the regular meeting.

A motion for approval was made by Brien Spooner, seconded by Natalie Hurley, with motion approved 7-0 - Time 7:37 a.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated July 3, 2018